



## MEETING OF THE BOARD OF TRUSTEES

Certificate Renewal Site Visit  
October 18, 2018, 9:30am  
GCVS Office, 238 Main Street, 3<sup>rd</sup> Floor, Greenfield Massachusetts 01301

Board of Trustees: Doug Wilkins, Vice Chair; Fernando Fleury, Dr. Jessica Biggie  
(via Blackboard)  
Absent: John Lunt, Daryl Essensa  
Site Visit Team Members: Kara Dunn; Erin Burchill

### MINUTES

- I. Call to Order  
Mr. Wilkins called the meeting to order at 9:30am.
- II. Focus Group Interview with Consultants from SchoolWorks, LLC Relative to GCVS Certificate Renewal
  - Introduction of Board members and SchoolWorks team members.
  - Board members were asked and answered a series of questions regarding the school's Mission Statement, the Board of Trustees oversight in meeting goals, challenges identified and determining where we need to improve, evaluation of the Executive Director, succession planning, oversight of the school's finances, process of approving school policies while ensuring they comply with State requirements, and priorities moving forward.

### III. Adjournment

**Motion by Mr. Fleury, seconded by Dr. Biggie, move to adjourn meeting.**

**Vote: (3-0-0)**

**Meeting adjourned at 10:38am**