



MEETING OF THE BOARD OF TRUSTEES

November 19, 2018, 5:30pm
GCVS Office, 238 Main Street, 3rd Floor, Greenfield Massachusetts 01301

Board of Trustees: John Lunt, Fernando Fleury, Doug Wilkins (via Blackboard)
Late Arrival: Dr. Jessica Biggie (5:40pm)
Excused Absence: Daryl Essensa
Senior Leadership Team Members: Dr. Judith Houle, Executive Director; Dr. Salah Khelfaoui,
Incoming Interim Executive Director

MINUTES

- I. Call to Order
Mr. Lunt called the meeting to order at 5:30pm.
- II. Recognition of John and Abigail Adams Scholars and National Honor Society Inductees
 - Dr. Houle and the Board recognized recent John and Abigail Adams Scholarship recipients including Marino Vega who attended via Blackboard, as well as inductees into the National Honor Society including Abigail Cote and Jayline Ruummele, who also attended via Blackboard.

Due to a previous commitment, Mr. Wilkins left the meeting at 5:40pm.

- III. Executive Session

Dr. Biggie moved; Mr. Fleury seconded, to enter into Executive Session under Massachusetts General Law Chapter 30A, section 21 for the following:

- Section 21, Part (a)(2) to discuss contract negotiations with nonunion personnel as doing so in an open meeting may have a detrimental effect on the bargaining position of the Board.
- Section 21, Part (a)(3) to discuss strategy with respect to litigation, as doing so in an open meeting may have a detrimental effect on the litigating position of the Board.

Roll Call Vote: Mr. Fleury – yes, Dr. Biggie – yes, Mr. Lunt – yes.

The Board entered into Executive Session at 5:40pm.

The Board returned to Open Session at 6:00pm.

- IV. Approval of Minutes
- A. October 15, 2018
- Motion by Dr. Biggie; seconded by Mr. Fleury, to approve the minutes as presented.**
- Vote: (3-0-0)**
- B. October 18, 2018
- Motion by Mr. Fleury; seconded by Dr. Biggie, to approve the minutes as presented.**
- Vote: (2-0-0) Mr. Lunt - abstained**
- V. Public Comment – None
- VI. Reports / Action Items
- A. Business Manager’s Report – FY 19 Budget
- Per Dr. Houle, there are no issues to report. They continue to closely monitor cash flow.
 - Mr. Richard meets monthly with Rob O’Donnell, the Director of School Finance for the DESE, to review school choice revenue numbers.
- B. Report of the Executive Director
- Dr. Houle reported that enrollment as of October 1, 2018 was 594 students.
 - As of November 16, 2018, enrollment was 603 students.
 - Anne Altman, grade 2 teacher, has tendered her resignation effective December 7th. The job has been posted (the posting closed on November 19th) and Mr. Runyan will begin conducting interviews shortly.
 - Dr. Khelfaoui will take over as Interim Executive Director on November 26, 2018.
- C. Report of Ad Hoc Subcommittees
1. Budget Subcommittee
 - Mr. Fleury reported that the subcommittee met on November 1st. They plan to meet monthly. Discussion at the November 1st meeting centered around the status of the K12 settlement as well as rebuilding reserves.
 2. Policy Subcommittee
 - Dr. Biggie reported that the subcommittee met on October 31st and reviewed updates to Policy Manual I Section. There was a first reading of Policy Manual I Section with vote to be held at the next meeting.
- VII. Report of the Chair
- On behalf of the Board, Mr. Lunt welcomed Dr. Khelfaoui as the Interim Executive Director, stating that we are lucky and happy to have him here.
 - Mr. Lunt expressed thanks on behalf of the Board to Dr. Houle. He stated that we would not be here without Dr. Houle; we were in disarray when she came on board.

She has been a strong manager and brought a supportive culture as well as the accountability we needed. Mr. Lunt also expressed appreciation that she will be working with Dr. Khelfaoui as part of the transition.

Next Meeting Date - Monday December 10, 2018 at 5:30pm

VIII. Adjournment

Motion by Dr. Biggie; seconded by Mr. Fleury, move to adjourn meeting.

Vote: (3-0-0)

Meeting adjourned at 6:23pm