



MEETING OF THE BOARD OF TRUSTEES

September 10, 2018, 5:30pm
GCVS Office, 238 Main Street, 3rd Floor, Greenfield Massachusetts 01301

Board of Trustees: John Lunt, Doug Wilkins, Daryl Essensa, Fernando Fleury,
Dr. Christina Powell (via Blackboard)
Late Arrival: Dr. Jessica Biggie (6:05pm)
Senior Leadership Team Members: Dr. Judith Houle, Executive Director

MINUTES

I. Call to Order
Mr. Lunt called the meeting to order at 5:32pm.

II. Executive Session

Mr. Wilkins moved, Ms. Essensa seconded, to enter into Executive Session under Massachusetts General Law Chapter 30A, section 21 for the following:

- Section 21, Part (a)(8) to consider applicants for employment as Interim Executive Director as doing so in an open meeting will have a detrimental effect in obtaining qualified applicants.

**Roll Call Vote: Mr. Wilkins – yes, Mr. Fleury – yes, Ms. Essensa – yes,
Dr. Powell – yes, Mr. Lunt – yes.**

The Board entered into Executive Session at 5:34pm.

The Board returned to Open Session at 6:19pm.

III. Approval of Minutes from August 6, 2018

Motion by Dr. Biggie, seconded by Dr. Powell, approve the minutes as presented.

Vote: (3-0-3) Mr. Wilkins, Mr. Fleury, Ms. Essensa – abstained.

IV. Public Comment – None

V. Reports / Action Items

A. Business Manager's Report

- Per Dr. Houle, the FY 18 audit starts at the end of the month.
- Regarding the FY 19 budget, there are no significant issues or concerns. Dr. Houle and Mr. Richard continue to closely monitor cash flow.
- Mr. Richard continues to work through and review K12 invoices.

B. Report of the Executive Director

- Per Dr. Houle, we currently have approximately 560 students enrolled with an additional 67 in the pipeline.
- We continue to receive inquiries about enrolling and are also holding Virtual Open Houses which are well attended.
- Dr. Houle and two of the Family Engagement Coordinators were at Riverfest in Somerville this past weekend and we will be at KidsFest at Wachusett Mountain on September 22nd and 23rd.
- We are currently advertising for a part-time ELL teacher.
- The DESE site visit is scheduled for Thursday October 18, 2018. SchoolWorks, an Educational Consulting Group, will be heading up the site visit. More information and the schedule will be coming.

VI. Report of the Chair

A. Ad Hoc Committees

- Mr. Lunt announced the members of the two ad hoc committees. The policy sub-committee will consist of Dr. Biggie, Mr. Wilkins and Ms. Essensa (Chairperson), while the Finance sub-committee will consist of Dr. Powell, Mr. Lunt and Mr. Fleury (Chairperson).
- Mr. Lunt asked that after the ad hoc committees meet, the Chairperson be prepared to provide a brief report at the next Board meeting.

Next Meeting Date - Monday October 15, 2018 at 5:30pm

VII. Adjournment

Motion by Mr. Wilkins, seconded by Dr. Biggie, move to adjourn meeting.

Vote: (6-0-0)

Meeting adjourned at 6:43pm